**Class 10: Google Docs:**

* Setup a Google Account
* Gmail
* Google Docs overview
* Share document
* Word Processing
* Spreadsheet
* Presentation

[Google Docs intro movie](https://www.youtube.com/watch?v=XtF5TsNx7HI)

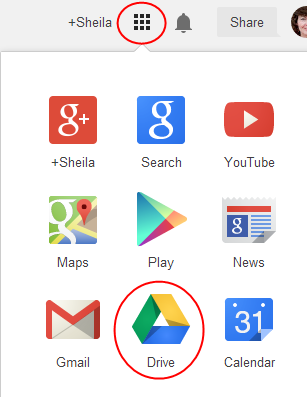
<https://www.youtube.com/watch?v=XtF5TsNx7HI>

Gmail: have everyone send you a gmail saying HI

**Google docs**

[**Google Docs Youtube move**](https://www.youtube.com/watch?v=XtF5TsNx7HI)(note: the 1st five minutes refer to an older vesion.

<https://www.youtube.com/watch?v=XtF5TsNx7HI>

**Create a Google Account**

* Go to Google.com
* Click on the icon with 9 boxes
* Click on the green-yellow-blue triangle that says Drive

**Setting up:**

